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| Activity / Site | Hazard Identified | Persons at Risk | Risk Factor High, Medium or Low | Control Measures | Action to be taken |
| Street Performance | Risk of injury due to fall, Slipping or Tripping  Spillage | Troupe | Medium | Marshals to be sure that road is clear litter and debris  Event Organiser to ensure parade route clear from pot holes etc.  All spillage to be reported to marshals and cleaned | Low |
| Falling Objects | Troupe  Members of Public | Medium | Ensure all items correctly strapped to float and sufficiently attached to costumes | Low |
| Unstable Surfaces |  | Medium | Marshals to be sure that road is clear litter and debris  Event Organiser to ensure parade route clear from pot holes etc. | Low |
| Impact |  | Medium | Costumes to be allowed adequate space to move, marshals supervise. | Low |
| Impairment | Troupe / members of public | Medium | No drugs or alcohol to be consumed before or during carnival | Low |
| Crowd management  (marshals) | Troupe | High | Event organiser have crowd control measures in place.  PA system in place.  Appropriate number of identifiable marshals on site, with radio system. Marshals to be fully briefed prior to event.  Troupe has (AVS) participants that may be at risk from previous known offenders. SIA Marshals have practised and known formation for protection of the group. | Low |
| Moving vehicles | Injuries caused by moving vehicles | Members of the public / | Medium | Vehicle movement kept to minimum. Arena isolated by barriers to keep public away from moving exhibits. Mandatory 5 mph speed limit enforced by signs and identifiable marshals carrying mobile radios to summon assistance from Control. First Aiders & ambulance on site. All vehicles moved from site prior to event opening to public. Separate pedestrian zone in car park | Low |
| Cash Collectors | Risk of theft / injury to cash collectors | Competitors / members of the public | Medium | Fully instructed inconspicuous persons carrying mobile radios to summon assistance if necessary.  Cash to be removed to secure area for counting and subsequent banking. Police notified of event | Low |
| Music | Noise pollution | Local residents /  Event attendees / Staff on site /  Local businesses.  Troupe | Medium | Ensure full compliance with all Noise/Music conditions as detailed in “Conditions of Hire – Events in Parks” document, especially those on the final page.  Work with Environmental Protection Team (Noise Control) to ensure full compliance and prevent noise pollution. | Low |
| Stage Performance  And  Float | Stage – falling off, slipping. | Performers setting up, and performing.  Members of public outside of performance times. | Low | Mobile stage delivered with Anti-slip additive in floor paint and white or yellow lines painted along edges.  Mobile stage crew ensures step units fastened to stage. Mobile stage is fully covered, in incidents of heavy rain stage will be mopped between perform by stage crew.  Stage access monitored at all times by stage crew.  Mobile stage team to ensure their equipment is maintained and delivered in accordance with their policy.  Mobile stage team to carry PLI  Festival Stage Crew to ensure stage mopped between performances and monitor stage access at all times. | Low |
| Electrocution from lighting or sound equipment Cast to check all measures present and working correctly before each performance. | Performers, Members of public | Medium | All connections to correct insulation. Fuse boxes to correct insulation Surge protection on all power supplies All electrical equipment PAT Tested, and visually checked by a competent person before each use. All sound equipment kept under cover. Strong beam torches on hand in case of complete power failure.  Mobile State technician to ensure that their equipment is provided with the correct connections, insulators and surge protection which is appropriate for use with their equipment and in compliance with correct use of their equipment. Mobile stage company to ensure that their equipment is PAT tested. Festival Stage manager to ensure pat test certificate and check connections and equipment. Festival stage manager to ensure equipment is kept under cover. Festival Stage manager to ensure strong beam torches available. | Low |
| Fire - stage, costumes or equipment | Performers setting up or using during performance. Members of public | Medium | Fireproofed fabric used on stage 2x all-purpose fire extinguishers clearly identified on stage and back stage. Mobile phones to call emergency services. Two-way radios to communicate amongst team. Fire service to attend festival.  Stage crew to check all measures present and working correctly before each performance. | Low |
| Electrical Cables – danger of tripping. | Performers and members of public | Medium | All cables routed safely away from audience where possible. All cables not able to be routed aware are made highly visible Cables fixed by cable ties to rigging and / or Gaffe taped to stage.  Cover where necessary.  Stage management crew to check layout | Low |
| Seating/ crowd control – blocking access, exits | Members of public | Medium | Event Organiser to manage | Low |
| Manual handling of staging, props, equipment – loading, unloading, setting up. | Performers and occasionally members of public before and after show | Medium | Adequate time allocated for each performance group get in and get out and built into stage plan.  Festival Stage Manager to check any unforeseen obstacles or difficulties and to request assistance from stage crew or mobile stage company if required. | Low |
| Lightning strike | Performers, audience. | Low | Suspend performance in electrical storm. Advise audience / performers to seek refuge in vehicles.  On site manager to suspend performance if necessary | Low |
| Injury / Illness | Performers, audience | Low | First aider with troupe and First aid kit available on float. Mobile phones to call emergency services.  On site manager and event manager to check measures in place prior to festival. | Low |
| Insect stings | Performers | Low | Insect repellent available to festival crew First aid kit with antihistamine cream.  On site manager and event manager to check measures in place prior to festival. | Low |
| Sunburn | Performers | Low | Protection advice and sun cream available to festival crew.  On site manager and event manager to check measures in place prior to festival. | Low |
|  | Falling of Float | Troupe | Medium | Only DJ and sound tech allowed on float.  Staff trained in health and safety and float management | Low |

I hereby confirm that I will fully comply with this Event Risk Assessment.

Name of person completing Risk Assessment (printed): Debra Knight

Signature:  Date: 31/03/2015